

## **SWGA By-Laws**

### **ARTICLE I – NAME – PURPOSE – FISCAL YEAR**

**Section A.** The organization shall be known as the Shawnee Women’s Golf Association (SWGA).

**Section B.** The Association’s purpose is to promote social and competitive golf among the members.

**Section C.** The fiscal year shall be the calendar year.

### **ARTICLE II - MEMBERSHIP**

**Section A.** Membership in this Association shall be open to women members of the Shawnee Country Club, 16 years or over, who upon application for membership and payment of requisite dues shall thereupon become members of this Association.

**Section B.** Limited or Honorary Membership may be given to such persons as recommended by the Executive Board of SWGA and designated by Shawnee Inn, Inc. whose privileges would be defined and authorized for indeterminate periods of time.

### **ARTICLE III. - ANNUAL MEETING AND ELECTIONS**

**Section A.** The annual meeting of the Association shall be held on the last tournament day of the season. Written notice of such meeting shall be mailed to all members as well as posting same in the women’s locker room of the Shawnee Country Club at least two weeks prior to the meeting date.

**Section B.** The attendance in person of at least ten (10) members and two (2) officers one of which includes the President or Vice President shall constitute a quorum at any annual meeting.

**Section C.** The President shall appoint a nominating committee of three members at least two weeks prior to the date of the annual meeting whose purpose shall be to present a slate of officers for the following year.

**Section D.** At each annual meeting the officers of the Association shall be elected as provided herein. The general membership may nominate from the floor candidates other than those recommended by the nominating committee.

### **ARTICLE IV. – EXECUTIVE BOARD**

**Section A.** The affairs of the Association shall be managed by an Executive Board consisting of the officers, the immediate past president and the chairmen of the standing committees.

**Section B.** The Executive Board shall meet at the call of the President. Four members of the Board shall constitute a quorum for the transaction of business.

### **ARTICLE V. – OFFICERS - DUTIES**

**Section A.** The Officers of the Association shall be a President, a Vice President, a Secretary and a Treasurer.

**Section B.** The Officers shall be elected as provided herein at the annual meeting to serve until their successors are elected. The Executive Board may fill vacancies occurring between annual meetings.

**Section C.** The President shall:

- Preside at all meetings of the Executive board or of the members

- Appoint the Chairmen of the Standing and Ad-hoc committees.
- Supervise and serve as an ex-officio member of all committees.
- Cast the deciding vote in the event of a tie.
- Appoint two members of the Association who will perform an annual audit of the financial books of the Association.

**Section D.** The Vice President shall:

- Perform all the duties of the President in her absence or at her request.

**Section E.** The Secretary shall:

- Record minutes of all meetings of the executive board or the members.
- Be responsible for all Association correspondence except that which is delegated to the chairmen.
- Maintain a roster of all members and issue membership identification.

**Section F.** The Treasurer shall:

- Have charge of the funds of the association.
- Collect all dues and debts owed the Association.
- Safely keep the Association funds in such bank, as the Executive Board shall designate, the same to be disbursed by check signed by such officer or officers as may be designated by the Board.
- Make a periodic report of receipts or disbursements when requested by the President.
- Make a summarized report of the fiscal affairs for the Association at the end of the fiscal year.

## **ARTICLE VI. – STANDING COMMITTEES**

**Section A.** The newly elected President shall appoint the chairmen of the following committees for the ensuing year; the appointed chairmen of each committee shall select such additional members of the committee as she deems necessary.

**1.** The Tournament Chairman shall:

- Arrange the detail of and conduct all tournaments.
- Be responsible to make pairings for all tournaments, according to handicaps.

**2.** The Handicap Chairman shall:

- Be responsible for helping maintain accurate handicaps for all golfers.
- Work with the Head Golf Professional in promoting and ensuring proper posting procedures.
- Be responsible for addressing handicap discrepancies within the membership.
- Determine the most improved golfer of the year.

**3.** The By-laws and Rules Chairman shall:

- Review the by-laws and rules of the Association on an annual basis.
- Understand, interpret and promote knowledge of and adherence to said rules.
- Be responsible to present any proposed amendments to the Executive Board and the membership at large in accordance with Article X of said By-laws.

## **ARTICLE VII. – TOURNAMENTS**

**Section A.** A member shall be eligible to compete for prizes in any tournament providing she has a valid handicap. If she has no valid handicap she may submit to the handicap chairman at least twenty-four hours in advance of the match, five (5) attested scores of the current season, three (3) of which may be from another club.

**Section B.** A member shall be eligible to compete in the Club Championship as long as she has been a member in good standing on or before August 1 of the current season. She shall have played in two (2) SWGA tournaments – rainouts are included.

#### **ARTICLE VIII – GENERAL RULES**

**Section A.** General rules for play will be listed separately from the By-laws. These rules may be revised at any meeting of the Association by a majority vote of those present provided there is a quorum.

#### **ARTICLE IX – DUES**

**Section A.** The annual dues shall be in such amount and payable in such manner as shall be fixed by the Executive Board.

#### **ARTICLE X – AMENDMENTS**

**Section A.** These By-laws may be amended or revised at any meeting of the Association by two thirds assenting vote of those present; provided the proposed amendment has been mailed or presented to each member ten days prior to the meeting.

Revised 9/16/09

#### **SWGA LOCAL RULES OF PLAY**

**I.** Hazard lines for lakes: All water hazards are to be played as lateral hazards, with the exceptions of # 2 Red and # 7 Blue.

**II.** Balls in Hazards at # 2 Red and # 7 Blue:

**A.** You can play the ball from the hazard with no penalty. However, you may not improve your lie in any way or ground your club.

**B.** You can hit another ball off the tee (one stroke penalty). You will be hitting three (3) from the tee.

**C.** If the ball lands below the hazard lines marked by the Pro Shop, the ball can be taken to the drop area (two stroke penalty). You will be hitting four (4). The drop areas will be marked.

#### **SWGA GENERAL RULES**

##### **I. TOURNAMENTS**

###### **A. RULES OF PLAY**

**1.** All SWGA tournaments will be played from the Medallions. The exception will be mixed SWGA/SMGA tournaments which will be announced on the day of the tournament.

**2.** The Tournament Committee shall decide rainouts. The golf shop shall be notified by 7:30 a.m.

**3.** The Tournament Committee will determine any local rules of play necessary due to inclement weather or course conditions.

**4.** After every tournament, you must enter your adjusted score as soon as practical in an authorized USGA handicap system.

**5.** Scorecard must be signed and dated after every tournament to be eligible for any and all prizes.

- 6.** A member is allowed to bring guests according to the Country club guidelines. The guest would not be eligible for prizes with the exception being the Member/Guest Tournament.
- 7.** Half-rounder tournaments will be scheduled for novice golfers or for those Members not able to play with the 18-hole group. Anyone can play with the half-rounders but all will play with on-half of actual handicap. Half-rounders will establish a handicap by combining 2 nine hole scores from 2 different courses.
- 8.** All birdies and chip-ins must be posted on sheets in SWGA locker room. They must be recorded on the day of the tournament in order to count for prizes. List the course (red/blue/white) and the hole number where the birdie and/or chip-in took place. Birdies and ship-ins do not count on Member/Guest day or during the Championship rounds.
- 9.** Each member is responsible for posting and paying for total putts after any SWGA event. Enter your total number of putts on the sheet provided and give \$.01 to the designated Putts Chairperson,
- 10.** All players should place their scorecard in the "Ringers Box" located in the Club room. The score on each hole may be entered into a chart posted in the ladies locker room by the Ringer Chairperson. Every time you play, the score that is posted on the chart is compared to the new score. The lower of the two scores is then put on the chart. At the end of the SWGA tournament season, the Ringer Chairperson will deduct 1 ½ of your handicap from the final 27 hole total and your Ringer Round (as shown on the chart) will be compared to all other players. The person who has the lowest net score will be the Ringer winner.

## **B. CHAMPIONSHIP**

- 1.** Rules for Championship shall be decided yearly by the Executive Board. Notification of format to be posted one week in advance.
- 2.** Five Shawnee scores are required to play in the Championship including two SWGA tournaments (rainouts are included). Tuesday and Saturday tournaments may be counted towards the two SWGA Tournaments. Mixed SMGA/SWGA events are not included.

## **C. MEMBER/GUEST**

- 1.** Member/Guest Day eligibility: Verification of guest's handicap from the pro of her home club is required one week in advance of the tournament. If a guest does not have a handicap, she shall submit 5 completed scorecards one week prior to the tournament to the Shawnee Pro for a legitimate handicap.

## **II. PRIZES**

### **A. Tuesday Tournaments**

- 1.** Prizes shall be awarded for all Tuesday tournaments, regardless of weather, if four (4) players complete the round.
- 2.** Members must compete in six (6) tournaments to be eligible for putt prizes. Duplicated prizes shall be given for low putts.
- 3.** There shall be a prize for winner and runner-up of all flights of championship and also a prize for the winners of the consolation flights if there are eight (8) or more players per flight.

**4.** Weekly tournament winners are not eligible for more than one prize  
**5.** Ties for regular Tuesday tournaments will not be broken and duplicated prizes will be awarded. The tournament committee shall decide the number of prizes based on the number of participants. Low gross shall receive honorable mention. Prizes are First Place \$5.00; second place \$3.00; and low net \$2.00 with the number of low net prizes as outline below:

- Four to seven participants 1 first place only
- Eight to eleven participants 3 prizes
- Twelve to nineteen participants 4 prizes
- Twenty plus participants 5 prizes

### **B. Weekend Tournaments**

**1.** Prize money will be collected on day of tournament for members participating. A percentage of monies collected will go back to the treasury for the purchase of awards for the Major Tournaments. All other monies will be awarded to winners as designated by the tournament committee on the day of play.

### **C. Twenty-seven hole ringer Championship**

**1.** The twenty-seven hole Ringer Championship shall be computed by handicap. Prizes will be awarded for winner and runner-up. Members must participate in  $\frac{1}{4}$  of available tournaments to be eligible for a prize. Scores in the Member/Guest tournament and the Championship Tournament do not count.

## **III. HANDICAP RULES**

**A.** Handicaps shall be computed as determined by the handicap association to which we are subscribing. Membership is required to receive a handicap. The current handicap is in effect on the day of tournament. The handicap Chairperson will post a member's score from a tournament if the member fails to do so.

**B.** Any member of SWGA with a handicap can play with the 18-hole group. She must play all 18 holes and must keep up with the group. She will play with a maximum of a 40 handicap.

## **IV. GENERAL RULES**

**A.** If a SWGA member has a hole-in-one, she will win the amount of money contributed by members that year. If there are subsequent winners they will also get the same amount from the general fund if available, otherwise each active member will contribute \$1 to replenish the fund. The member must be in at least a threesome with one other SWGA member. On Tournament days, less than a foursome is permitted. In a mixed SWGA/SMGA tournament, either one SWGA member or one SMGA member is permitted. If there is no hole-in-one, the money will revert back to SWGA on the opening day of the new season.

*Revised 12/21/2010*